

## Jackson PTO Reimbursement Request Form

## Instructions:

- 1. Please fill all fields of the form below. PLEASE PRINT.
- 2. Staple the original receipts taped to an 8.5 x 11 paper to the back of the form.
- 3. Return forms to PTO Treasurer (mailbox in office - *checked weekly* - or contact current treasurer Jess DellaValla at 906-281-1353 or jess.dellavalla@gmail.com to arrange pickup).

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